

## *FAB Meeting Minutes*

**Date:** September 12, 2023

**Next Meeting:** October 10, 2023

### Agenda

1. Follow up on Action Items from Aug. 22.
2. Theatre:
  - Fall Play
  - Fundraising
  - Theatre IV/NCTC
3. Orchestra:
  - Cookie Hangout
  - Fundraiser
  - WCPSS Festival
  - Help with Field Trip!
  - Orchestra Club
4. Visual Arts:
  - Stadium squares
  - Fundraising for auditorium sound system
5. Corporate Sponsorships
6. Website blog updates?
7. Treasurer Update

### Attendees

Ms. Lewis, Carrie Pearson, Christy Purdy, Mr. Comparatore, Autumn Crump, Jean Marie Andersen, Henry Rowan, Christian Tomforde, Wendy Younkin, Ms. Poppe, Shanon Phillips, Yubin Xiong

### Meeting Notes

#### 1. Follow up on Action Items from Aug. 22.

##### \*Theatre

Donna has taken the reins on fundraising for theatre; it was decided that they will not do a raffle basket fundraiser for the time being. Parents were not invited to this evening's FAB meeting; it was too much of a time crunch to get organized, so Mr. C. sent out a detailed letter to families with all pertinent information.

##### \*Orchestra

The Vertical Raise fundraiser kickoff was

### Action Items

#### 1. From September

**Ravisha** will email last year's ad customers the current form and request their support for this year.

**Ravisha** will create and publish a FAB newsletter.

#### 2. Theatre

**Jean Marie** will coordinate with PDQ (for 10/16) and Handel's Ice Cream for fundraising events after each fall play performance date.

**Mr. C.** will get the theatre posters to Wendy

yesterday, more details below.

### \*Meet the Teacher Night

There was no FAB table set up this time.

### \*Corporate Sponsorships

Ravisha contacted Bovenizer and Baker, who have committed to a Silver Sponsorship.

### \*FAB Newsletter

Ravisha and Wendy received a list of emails from last year's online membership purchases from Christian.

### \*Accounting/Treasurer

The FAB Store has been updated for this fall and upcoming events.

## **2. Theatre**

-Fall Play is underway; the cast and crew are hard at work. Parents were emailed necessary information regarding the production in lieu of a meeting. The poster is about ready and will be available to post throughout the community and on the FAB and Theatre websites. Carrie continues to monitor the sign-ups for parent volunteers; she will send reminders in hopes of getting more involvement.

-Fundraising-Donna is working on an event for Theatre IV; a mum sale is a possibility.

-Theatre IV/NCTC-They are in good shape for volunteers for the event; they just need two more passenger car drivers, and a third to drive a truck with set materials. The fee for Regionals will be \$125 per student; fundraising (possibly Vertical Raise) will be addressed if necessary should students make it to States.

for the website, and make them available to be distributed in the community.

## **3. Orchestra**

**Autumn** will report back what she's gleaned about working with Music and Arts from the WCMS directors.

## **4. Website blog update**

**Wendy** will add the link and info for Vertical Raise, and the posters for Theatre once they are shared.

## **5. Treasurer Update**

**Christian** is still working on the check request form.

### **3. Orchestra**

-The Cookie Hangout was a success; parents and students were split into two separate groups; parents learned about class expectations, the fundraising event going on now, and calendar, while students did icebreakers and had a Q&A session with established orchestra students.

-Fundraiser- The kickoff was Sept. 11th. A Vertical Raise rep spoke to students about the details of the fundraiser, and encouraged them to submit 20 emails to get it going. It is a donation-only fundraiser, not involving selling products.

-WCPSS Festival-Video auditions have been submitted and judged; there is a need for more bass players.

-Help with Field Trip!-Ms. Lewis is planning to take all orchestra students to Busch Gardens in Williamsburg, VA in the spring. Autumn will be the lead parent volunteer to help coordinate this trip, which will include attendance in a music festival and possibly an extra day for exploring/learning about the city.

-Orchestra Club-This year the Orchestra Club at Salem MS is set to go; 19 students are already registered and the club will meet every 2nd and 4th Wednesday of each month at Salem MS. Carpool will be worked out to get students and instruments to SMS. Autumn has contacted the directors at West Cary MS regarding their experience working with Music and Arts; Ms. Lewis would like to use them to acquire more instruments for the Orchestra Club and they have been difficult to work with in the past.

#### **4. Visual Arts**

-Stadium squares have been selling and students are waiting for a clear day to go down to paint them; they also have to create the stencils.

-NAHS members are looking for community service ideas.

-Fundraising for the auditorium sound system upgrade is a necessity; it will likely cost around \$10,000. The sound system is 25 years old; speakers and wiring updates are needed but the sound board is okay. The county is unlikely to help, so sponsorships will be key to funding the upgrade. Please brainstorm other possibilities.

#### **5. Corporate Sponsorships**

-Solicitations have been made to the following businesses, but so far no sponsorships from any.

Lowery Smiles (dentist)

Wolfgang (pet store)

Johnny's Pizza

Brixx Pizza

Doherty's Pub

Tropical Smoothie

Mi Cancun

Chick-fil-A

Bambu

Jimmy John's

-Ravisha reported that Bovenizer and Baker purchased a Silver Sponsorship, and a check for \$500 from Moe's was received. OP Orthodontics delivered a check for \$350 (Silver level), but it is uncertain if this is affiliated with Bovenizer and Baker.

## **6. Website blog updates?**

-Wendy asked for the poster for the Fall play and the Theatre IV performances to add to the website. Adding Vertical Raise link and info was also suggested.

## **7. Treasurer Update**

-The folders on Google are working well for filing receipts; there's no need to include Amazon receipts as Christian already has access to that.

-Christy has been working on check reconciliation for recent months in preparation for the role of FAB Treasurer next year.

-Taxes for last year are coming due.